

DELTA POLICE BOARD

OPEN MEETING AGENDA



Date 2023-03-15
 Time 09:00 am
 Location Council Chamber – City of Delta Municipal Hall

A. CALL MEETING TO ORDER

This meeting is taking place on the shared, traditional, ancestral, and unceded territories of the scə́wáθən (Tsawwassen), x̣ʷməθkʷəy̓əm (Musqueam), and other Coast Salish Peoples. We extend our appreciation to these First Nations for the opportunity to hold this meeting here today.

B. ADOPTION OF THE AGENDA

1. Adoption of the Open Agenda – March 15, 2023

C. APPROVAL OF MINUTES

1. Approval of the Open Meeting Minutes – February 16, 2023 ■

D. DELEGATIONS/PRESENTATIONS

None

E. CONSENT ITEMS

1. Crime Statistics & Crime Maps – February 2023 ■
2. Financial Reports – December 2022 – *Report Delayed, Targeting April Meeting Agenda*
3. Correspondence
 - a. Letter of Condolences to Nelson Police Board ■
 - b. Letter to Ministry of Transportation re: Suicide Prevention on Alex Fraser Bridge ■
4. For Information ■
 - a. Police Board Events Calendar
 - b. Board Motion: BCAPB Conference 2023 Attendance
 - c. Compliments for DPD Team

F. FOLLOW UPS

1. Action Document ■
2. Business Arising Out of Minutes

G. REPORTS & PRIORITY ITEMS

1. Chief's Report
 - a. Chief Constable Monthly Activity Report – February 2023 ■
 - b. Health IM Annual Report ■
 - c. Community Safety and Well-Being Plan: 2022 Year-End Report ■
2. CAPG Updates
3. BCAPB
 - a. 2023 Annual General Meeting (AGM) & Call for Resolutions ■
 - b. Other updates

H. NEW BUSINESS

Items as requested by the Board

I. NEXT MEETING

The next meeting of the Delta Police Board will be held on April 20, 2023.

J. MOTION TO CONTINUE MEETING IN PRIVATE

OP B.1

In accordance with the *Police Act (S.69(2))*, a portion of a meeting may be held in private if any of the following are expected to arise:

- a) a matter concerning public security, the disclosure of which could reasonably be expected to seriously impair effective policing or law enforcement;
- b) a matter concerning a person's financial or personal affairs, if the person's interest in the matter outweighs the public's interest in the matter;
- c) a matter concerning labour contract discussions, labour management relations, layoffs or another personnel matter;
- d) a matter concerning information that a person has requested he or she be allowed to give in private to the Board or committee.

K. MOTION TO ADJOURN THE OPEN MEETING

OP C.1
DELTA POLICE BOARD
Open Meeting Minutes



Date 2023-02-16
Time 09:00 AM
Location North Delta Public Safety Building
11375 84th Avenue, Delta, BC

Minutes of the Open Meeting held Thursday February 16, 2023, at 9:00 am at the North Delta Public Safety Building, 11375 84th Avenue, Delta, British Columbia.

Present

Ian Tait, Vice-Chair	Neil Dubord, Chief Constable
Dr. Karen Hossack	Michelle Davey, Deputy Chief
Lara Victoria	Harj Sidhu, Deputy Chief
Firth Bateman	Jassie Ram, Corporate Planning Manager
Sharan Oberoi	Volker Helmuth, Legal & Risk Management Manager
Annette Garm	Hilary Madore, Finance Manager
	Sharon Sparrow, Board Secretary

*Guests: Staff Sergeant Dave Vaughan-Smith
Tracie Nunes, Recording Secretary*

**via zoom*

Regrets

Mayor George Harvie, Chair

A. Call Meeting to Order

Meeting called to order at 9:00am
The Vice-Chair began the meeting with the indigenous land acknowledgement.

B. Adoption of Agenda

1. **Adoption of the Open Agenda of February 16, 2023.**

MOVED / SECONDED

THAT the Delta Police Board approve the Open Agenda of February 16, 2023, as presented.

CARRIED UNANIMOUSLY

C. APPROVAL OF MINUTES

1. **Approval of the Open Meeting Minutes – January 18, 2023**

MOVED / SECONDED

THAT the Delta Police Board approves the minutes of the Open Meeting January 18, 2023.

CARRIED UNANIMOUSLY

D. DELEGATIONS/PRESENTATIONS

None

E. CONSENT ITEMS

1. **Crime Statistics & Crime Maps January 2023**
2. **Financial Reports – December 2022 report delayed, targeted for March meeting agenda**
3. **Correspondence**
 - a. Letter of Condolences to Nelson Police Board
4. **For Information**

OP C.1

- a. Article: Transforming the Culture of Policing, by Chief Neil Dubord
- b. Police Board Events Calendar
- c. Public Compliments

Items Pulled for discussion: E.1, E.3 and E.4a

E.1 Crime stats: The increase in person related offenses and thefts can be attributed to the time of year and stress of inflation within families. The theft increase is a result of shoplifting files. Other jurisdictions are experiencing the increases as well, fortunately Delta doesn't have the violence associated that other jurisdictions do.

E.3 Condolence letter to Nelson: this letter was sent prior to the second officer succumbing to his injuries, the Board discussed sending a second letter.

MOVED / SECONDED

THAT the Delta Police Board send another letter to Nelson Police Board Chair acknowledging the death of their second officer and send condolences.

CARRIED UNANIMOUSLY

ACTION: Staff to draft letter to Nelson Police Board Chair offering condolences on the passing of their second officer and forward to the Board for approval.

E.4a Transforming the Culture of Policing Article: The Board expressed compliments on the excellent article and great to see Delta Police Department (DPD) continue to lead in these areas.

In Response to Board inquiries, it is noted that:

- DPD conducts continuous training as a two hour refresher to ABLE training is mandatory and DPD has incorporated this refresher training into their yearly increment training.
- In regard to anti retaliation, this is covered in DPD's Respectful Workplace policy.

MOVED / SECONDED

THAT the Delta Police Board receives items E.1 to E.4 for information and approve where required, as noted in the memos/reports.

CARRIED UNANIMOUSLY

F. FOLLOW UPS

1. Action Document
2. Business Arising Out of Minutes

Items F.1 and F.2 Received for information

G. REPORTS & PRIORITY ITEMS

1. Chief's Report

- a. Chief Constable Monthly Activity Report – January 2023
- b. Police Stops Audit 2022

This is a standard audit, DPD is in compliance with the policy.

In Response to Board inquiries, it is noted that:

- Police stops – The Chief clarified the justifications of police stops noting DPD is in support of the Provincial standards provided in regards to tracking. Police stops have decreased and DPD continues to train officers to articulate the reason for stops. 36% of the stops are for public safety concerns.

- c. DPD Domestic Violence Unit (DVU) Overview and Outreach/Awareness Initiatives
S/Sgt. Dave Vaughan-Smith spoke on domestic violence unit and the programs, partnerships as outlined in the enclosed agenda package. All officers are trained in domestic violence.

In Response to Board inquiries, it is noted that:

- DPD has never had an issue in accessing resources for domestic violence victims
- There are programs in place with the school board for kids and families in schools.
- DPD will respond to any report of a no contact order.

OP C.1

- d. External Communications Report - 2022 Q4
- e. Other Updates – DPD will be attending the North Delta Food Bank Grand Opening and are contributing donations to the food bank which has been donated by Delta Police Foundation.

G.1 received for information

2. CAPG Updates

- a. 2023 Webinars Package Purchase Approval

MOVED / SECONDED

THAT the Delta Police Board approve the purchase of the CAPG 2023 Webinar package and register all members.

CARRIED UNANIMOUSLY

ACTION: Staff to purchase and register for the CAPG 2023 Webinar package.

- b. Other Updates - Mr. Firth Bateman distributed his report to the board members via email.

3. BCAPB

- a. 2023 Conference Information

Annette Garm will be attending the BCAPB conference in Nelson as Lara Victoria is unable to attend. Firth Bateman also expressed an interest in attending. It is estimated that including registration, flight, and hotels, the cost would be approximately \$1,500 to \$2,00 per attendee.

ACTION: Lara to advise of budget requirement per registrant for Board and check if zoom participation/attendance is available for Board members. Information to be distributed via email for Board decision on whether to send one or two members.

- b. 2023 Conference Sponsorship Request

MOVED / SECONDED

THAT the Delta Police Board approve the sponsorship of \$700 for a welcoming reception.

CARRIED UNANIMOUSLY

- c. Other updates

BCAPB Awards:

There will be three awards.

- Support in Governance
- Excellence in innovation
- Community nominates (community members to share positive interactions with DPD officers and staff)

Lara is waiting on further clarification on the criteria in regard to the 12-month period. The decision was made for the 12-month period to run May 2022 to April 1, 2023.

ACTION: Lara will provide further information regarding the award nominations to the Board.

Items G.1 to G.3 Received for information

H. New Business

No new business

I. Next Meeting

The next meeting of the Delta Police Board will be held on March 15, 2023.

J. MOTION TO CONTINUE MEETING IN PRIVATE

OP C.1

In accordance with the *Police Act (S.69 (2))*, a portion of a meeting may be held in private if any of the following are expected to arise:

- a) a matter concerning public security, the disclosure of which could reasonably be expected to seriously impair effective policing or law enforcement.
- b) a matter concerning a person's financial or personal affairs, if the person's interest in the matter outweighs the public's interest in the matter;
- c) a matter concerning labour contract discussions, labour management relations, layoffs or another personnel matter;
- d) a matter concerning information that a person has requested he or she be allowed to give in private to the board or committee.

MOVED / SECONDED

THAT the Delta Police Board continue the meeting in Private.

CARRIED UNANIMOUSLY

Delta Police Board Open Meeting adjourned at 9:56am.

<hr/> Ian Tait Vice-Chair	<hr/> Sharon Sparrow Recording Secretary
<hr/> Date	<hr/> Date

Monthly Police Board Statistics Report

February 2023

Crime Type	Jan-23	Feb-23	Feb 3YR AVG	YTD 2022	YTD 2023	YTD 3YR AVG	Trend	YTD % Change 3YR Avg
Person Offences								
Homicide	0	0	0	1	0	0	▶	0%
Attempted Homicide	0	0	0	0	0	0	▶	0%
Sexual Assault (Level I)	4	1	5	9	5	8	▼	-38%
Sexual Assault (Level II, Level III)	1	2	3	4	3	4	▼	-25%
Total Assaults (Common, Weapon, Aggravated)	33	30	27	46	63	54	▲	17%
Robbery	5	6	2	3	11	4	▲	175%
Violent Offences - Other	2	2	3	7	4	6	▼	-33%
Person Offences - Other	40	45	26	76	85	52	▲	63%
Total Person Offences	85	86	66	146	171	128	▲	34%
Property Offences								
Break & Enter - Commercial	10	11	7	18	21	18	▲	17%
Break & Enter - Residential	7	3	9	20	10	21	▼	-52%
Theft of Vehicle	13	9	8	19	22	16	▲	38%
Theft from Vehicle	88	47	54	117	135	120	▲	13%
Theft Over/Under \$5000	123	93	81	143	216	167	▲	29%
Mischief to Property Over/Under \$5000	55	47	45	93	102	86	▲	19%
Total Property Offences	331	271	240	489	602	507	▲	19%
Traffic Offences								
Fatal MVI	0	0	0	0	0	0	▶	0%
Collisions (All)	119	85	77	193	204	177	▲	15%
Other Offences								
Intimate Partner Violence	23	17	12	20	40	22	▲	82%
Youth (*Excludes Traffic Offences)	6	6	5	5	12	11	▲	9%
Weapon Violations	2	7	4	9	9	11	▼	-18%
Cybercrime	50	70	44	115	121	88	▲	38%
False Alarms (Dispatched)	41	22	53	88	63	111	▼	-43%
TOTAL CALLS FOR SERVICE	2,544	2,294	2,146	4,284	4,838	4,496	▲	8%

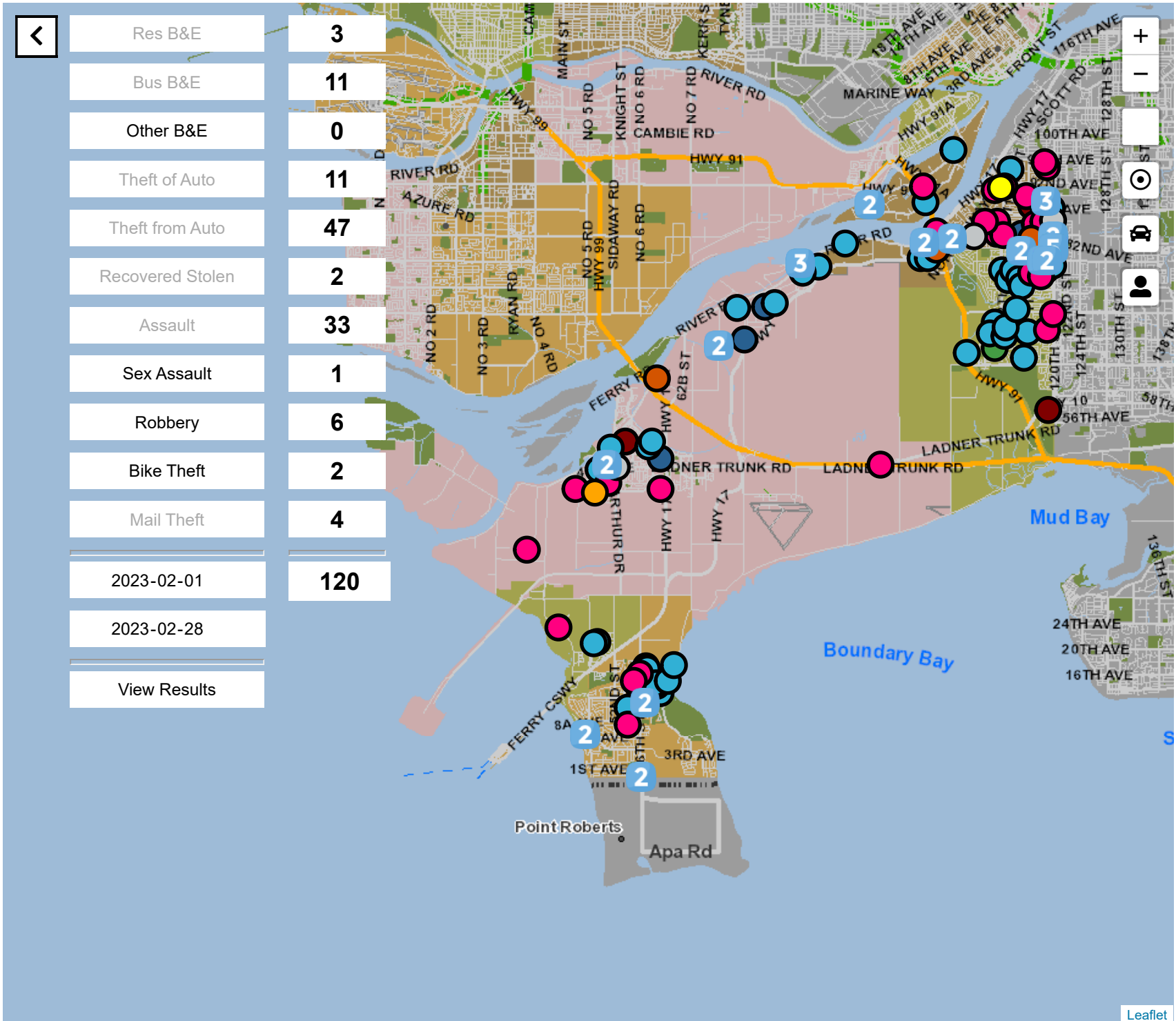
TFN (Zone 3) Statistics Report

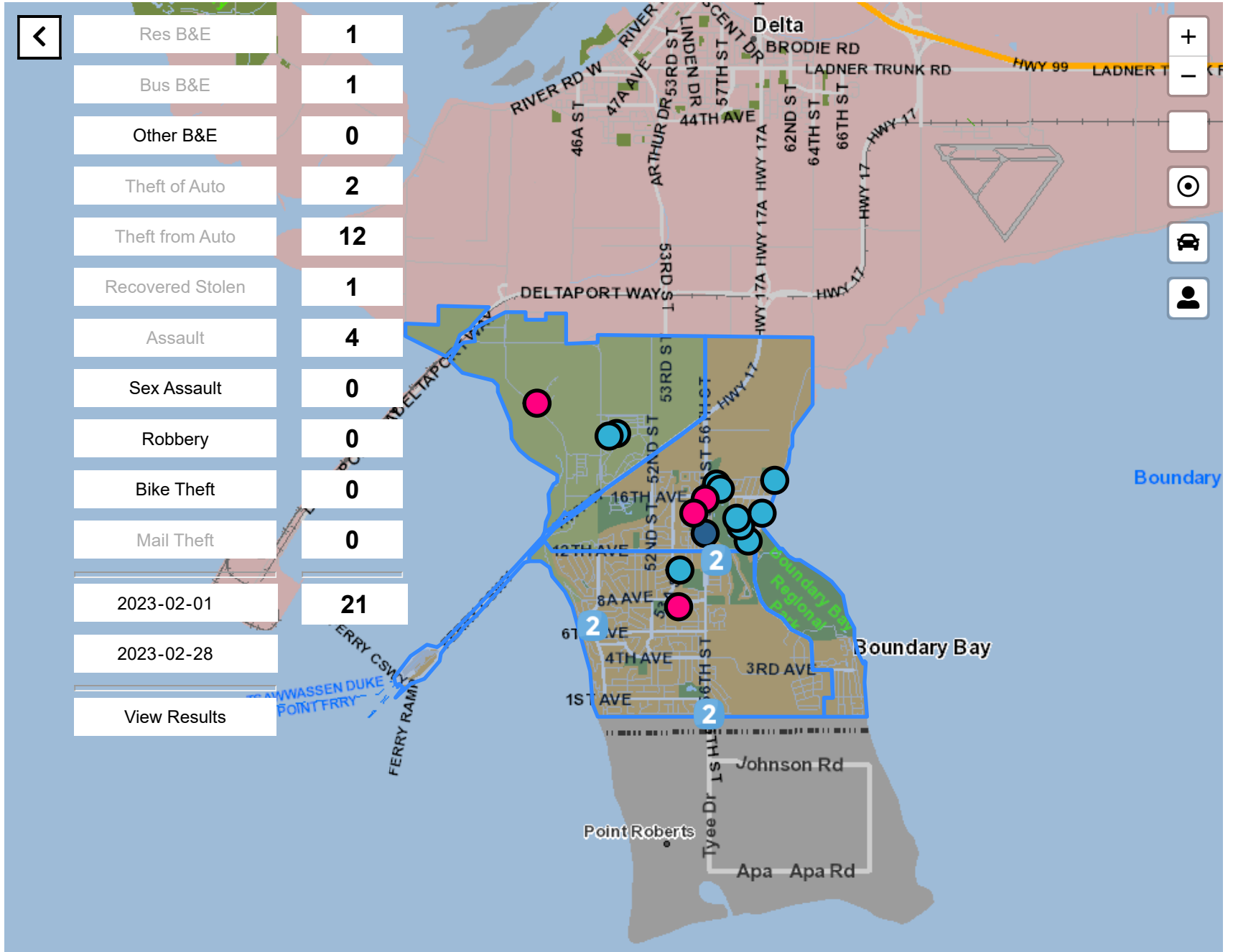
February 2023



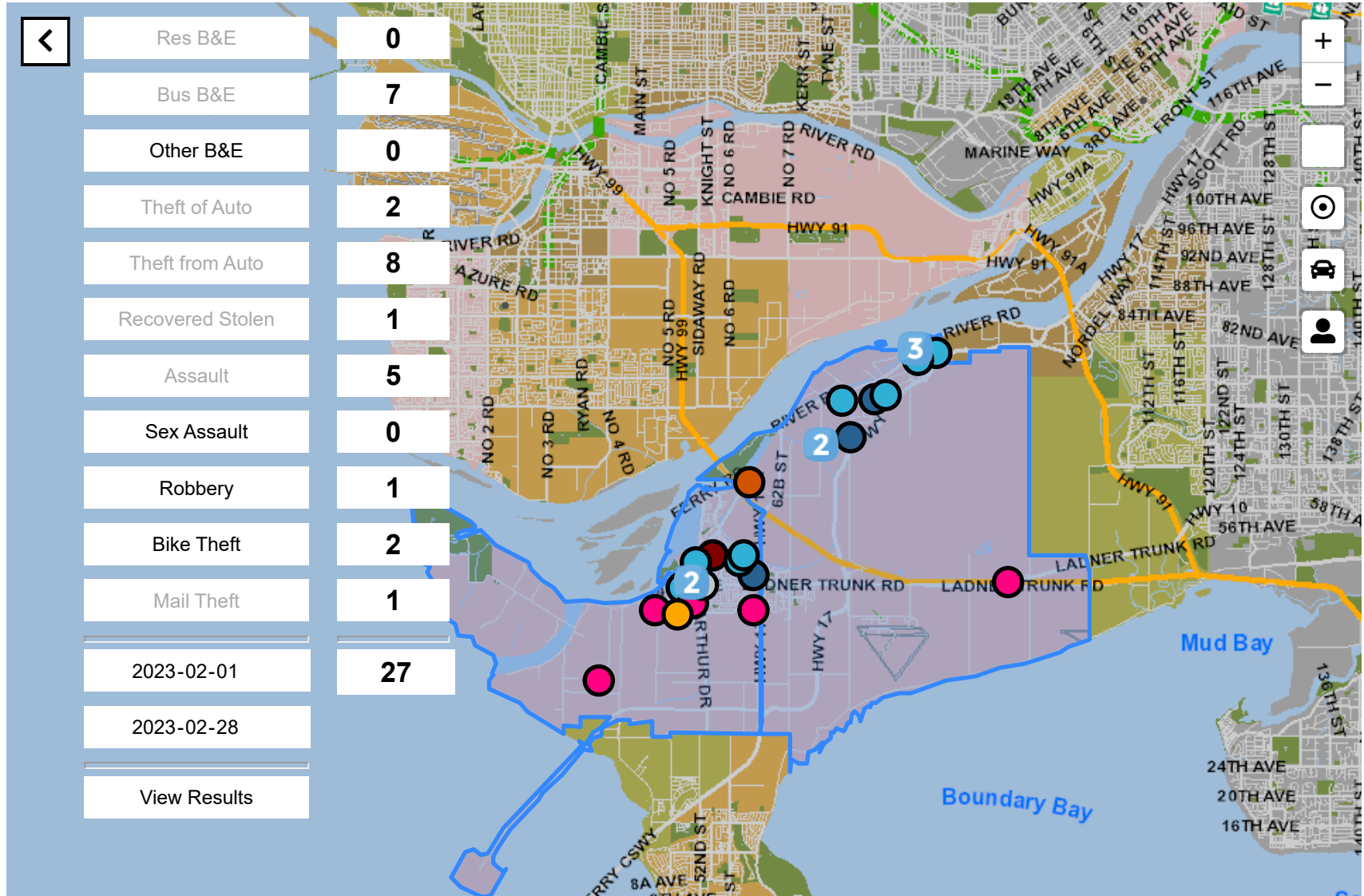
Crime Type	Jan-23	Feb-23	Feb 3YR AVG	YTD 2022	YTD 2023	YTD 3YR AVG	Trend	YTD % Change 3YR Avg
Person Offences								
Homicide	0	0	0	0	0	0	▶	0%
Attempted Homicide	0	0	0	0	0	0	▶	0%
Sexual Assault (Level I)	0	0	0	0	0	0	▶	0%
Sexual Assault (Level II, Level III)	0	0	0	2	0	1	▼	-100%
Total Assaults (Common, Weapon, Aggravated)	3	1	0	2	4	1	▲	300%
Robbery	0	0	0	0	0	0	▶	0%
Violent Offences - Other	0	1	0	2	1	1	▶	0%
Person Offences - Other	0	1	2	6	1	3	▼	-67%
Total Person Offences	3	5	2	12	6	6	▶	0%
Property Offences								
Break & Enter - Commercial	1	0	0	1	1	1	▶	0%
Break & Enter - Residential	1	0	0	1	1	1	▶	0%
Theft of Vehicle	1	0	0	0	1	0	▶	0%
Theft from Vehicle	2	2	3	3	4	5	▼	-20%
Theft Over/Under \$5000	24	22	20	31	46	31	▲	48%
Mischief to Property Over/Under \$5000	1	4	1	8	5	4	▲	25%
Total Property Offences	32	30	24	43	62	44	▲	41%
Traffic Offences								
Fatal MVI	0	0	0	0	0	0	▶	0%
Collisions (All)	3	4	2	7	7	7	▶	0%
Other Offences								
Intimate Partner Violence	0	1	0	1	1	0	▶	0%
Youth (*Excludes Traffic Offences)	2	0	1	1	2	1	▲	100%
Weapon Violations	0	1	0	3	1	2	▼	-50%
Cybercrime	1	1	1	4	2	2	▶	0%
False Alarms (Dispatched)	3	3	5	5	6	12	▼	-50%
TOTAL CALLS FOR SERVICE	117	115	76	208	232	169	▲	37%

OP E.1

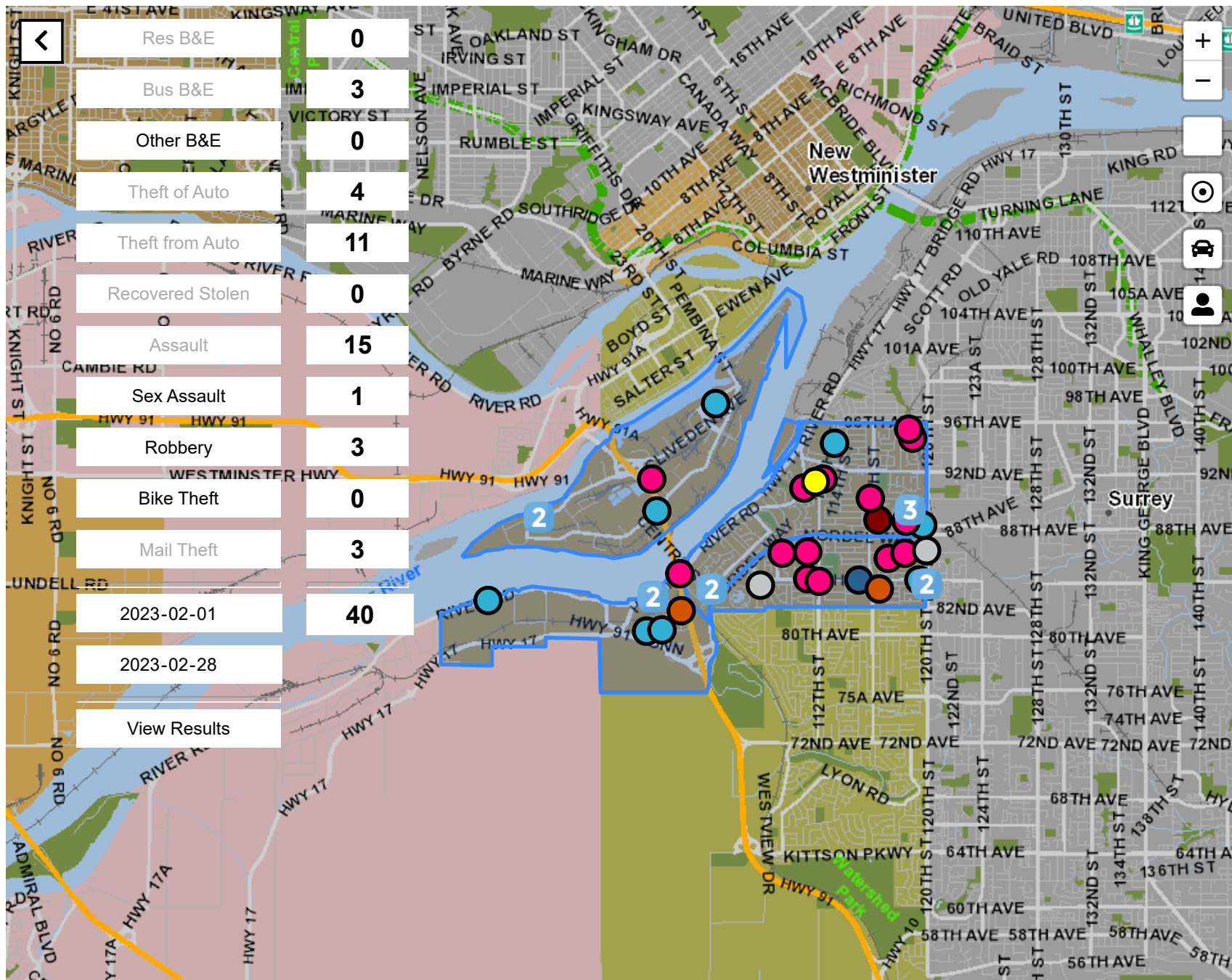




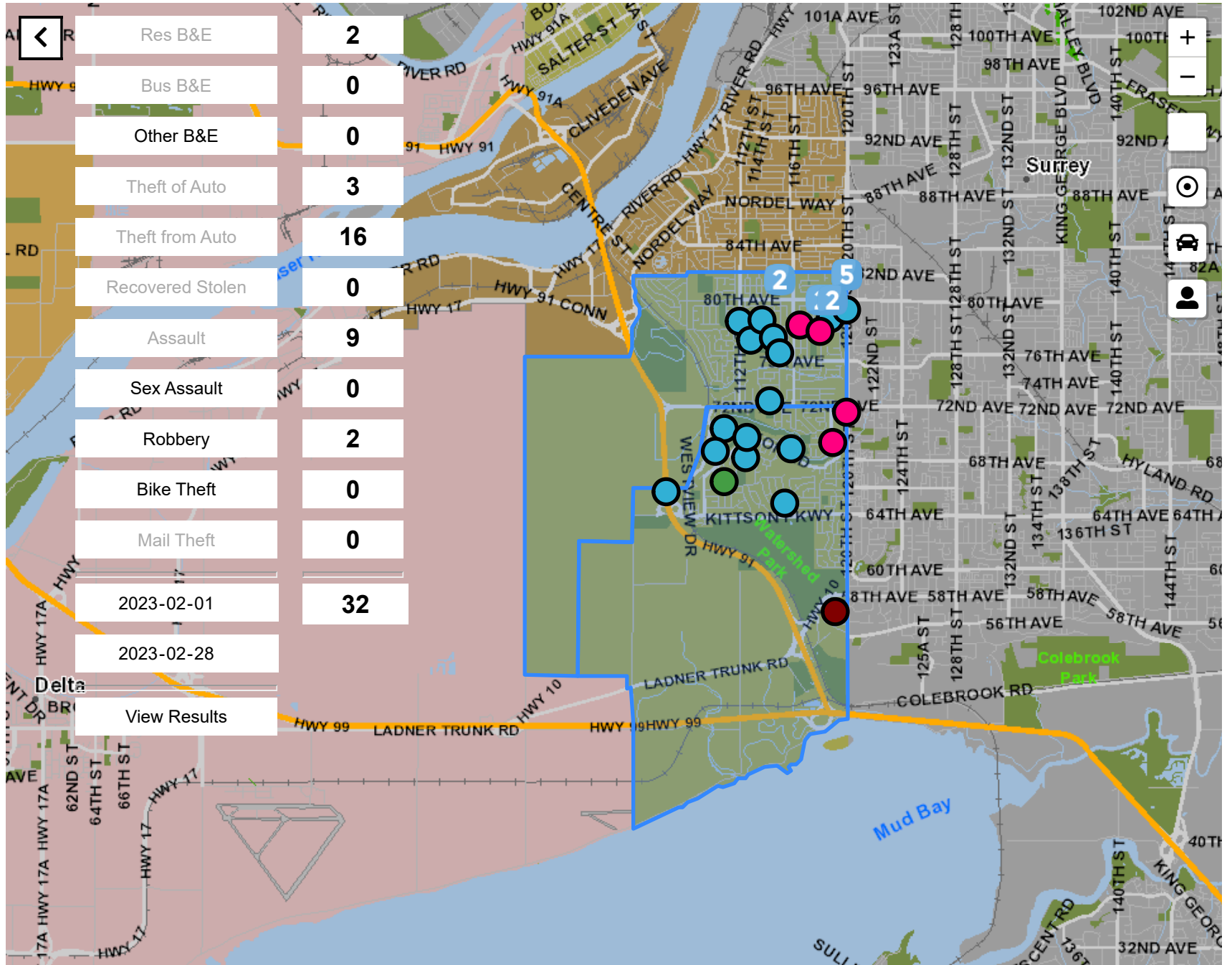
OP E.1

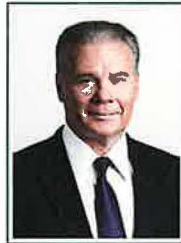


OP E.1



OP E.1





CHAIR OF THE POLICE BOARD

FROM THE DESK OF MAYOR GEORGE V. HARVIE

February 21, 2023

Mayor Janice Morrison
Chair, Nelson Police Board
666 Stanley St.
Nelson, BC V1L 1N4

Dear Mayor Morrison:

It was with great sadness that I learned about the death of Cst. Mathieu Nolet. On behalf of the Delta Police Board, please accept my sincerest condolences and support for your team and community during this difficult time.

I know this loss will be felt deeply, personally, and professionally, by many people, including the Nelson Police team, and Cst. Nolet's family and friends.

With Nelson being a small and tight-knit community, I understand the loss of Cst. Nolet is not just a loss for the Nelson Police Department but for the entire community which he served and protected. We share your grief and stand with you during this difficult time of mourning and healing.

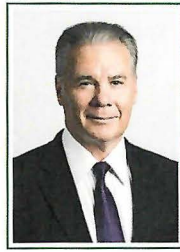
Sincerely,

A handwritten signature in blue ink that reads "George V. Harvie". The signature is fluid and cursive, with a long horizontal stroke at the end.

Mayor George V. Harvie
Chair, Delta Police Board

cc: Chief Constable Neil Dubord, Delta Police Department
Delta Police Board





CHAIR OF THE POLICE BOARD

FROM THE DESK OF MAYOR GEORGE V. HARVIE

February 21, 2023

The Honourable Rob Fleming, M.L.A.
Minister of Transportation and Infrastructure
Parliament Buildings
Victoria, BC V8V 1X4

Via E-Mail

Dear Minister Fleming:

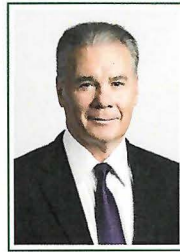
RE: Suicide Prevention on Alex Fraser Bridge

I previously wrote to you in August 2021, requesting that your Ministry re-assess the installation of suicide prevention barriers on the Alex Fraser Bridge (AFB). In follow-up discussions between relevant stakeholders, it was determined that the barrier installation was not possible due to the bridge's structural engineering. I write to you again, requesting that your Ministry explore and suggest alternative mechanisms for suicide prevention on the AFB, given the many innovations in this area.

As you may be aware, on January 23, 2022, an adult male experiencing a mental health crisis climbed over the AFB safety railing. He stood on a small platform for nearly eight (8) hours resulting in one of the lengthiest bridge closures and severe traffic disruptions. The Delta Police Department (DPD) team worked with various partners to safely manage and resolve the incident. After nearly eight (8) hours, the distressed male agreed to climb back over the rail to safety and surrendered to the officers working to help him.

While this incident was resolved successfully, between 2020-2022, six (6) individuals ended their lives by jumping off the AFB. In the same period, the DPD also responded to over 70





CHAIR OF THE POLICE BOARD

FROM THE DESK OF MAYOR GEORGE V. HARVIE

calls for service involving distressed and suicidal individuals on the AFB.

Fortunately, through de-escalation and negotiation strategies, DPD officers have saved numerous individuals' lives. However, more must be done, as suicide is a preventable social and public health issue, requiring collaboration and efforts from various sectors, all levels of government and communities.

The Board believes urgent action must be taken to prevent further tragedies from occurring on the AFB. With the new technologies and prevention mechanisms being installed on all new or rehabilitated bridges, the AFB may become more popular with those in crisis. Therefore, I request that the Ministry review the suicide prevention and intervention mechanisms and work with the relevant stakeholders to implement one best suited for the AFB.

While I understand that the cost of installing suicide prevention mechanisms may be a concern, the risk and cost of not taking preventative action is far greater than the cost of installing prevention mechanisms. Until prevention mechanisms are implemented, the AFB will continue to be a "hotspot" for individuals seeking to commit suicide.

I appreciate your attention to this matter and look forward to hearing from you soon.

Sincerely,

A handwritten signature in blue ink that reads "George V. Harvie". The signature is fluid and cursive, with a long horizontal stroke at the end.

Mayor George V. Harvie
Chair, Delta Police Board

cc: Chief Constable Neil Dubord, Delta Police Department
Delta Police Board



March 2023



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28	1	2	3	4
5	6	7	8	9	10	11
12	13 Spring Break 13-24th	14	15 Police Board Meeting Council Chambers	16	17 St. Patricks Day	18
19	20 Spring Break 13-24th	21	22	23	24	25
26	27	28 HR Committee Gov Committee	29 Finance & Risk Management	30	31 Fraud Prevention Shredding Event - more info to follow	1
2	3	Notes				

April 2023



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28	29	30	31	1
2	3	4	5	6	7 Good Friday	8
9 Easter	10 Easter Monday	11	12	13	14	15
16	17	18	19 Police Honours in Victoria	20 Police Board Meeting PSB EOC	21	22
23	24	25	26	27	28	29
30	1	Notes				

May 2023



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
30	1	2	3	4 DPD Awards Ceremony	5	6
7	8	9	10	11	12	13
14	15	16	17 Police Board Meeting ND Centre for the Arts	18	19	20
21	22	23	24	25	26	27
28	29	30	31	1	2	3
4	5	Notes				

June 2023



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
				Police Board Meeting PSB EOC evening:walk run roll DPF		
25	26	27	28	29	30	1
		HR Committee Governance Committee	Finance & Risk Management Committee	DPD Staff BBQ Harris Barn		
2	3	Notes				


OP E.4b

Re: Action requested re: 2023 BCAPB Conference



Lara Victoria <laravictoria@deltapoliceboard.ca>

To  Jassie Ram;  Ian Tait - DPB;  **Police Board**

Cc  Sharon Sparrow

Moved/Seconded

THAT the Delta Police Board send two members to the 2023 BCAPB Conference with an approximate cost of \$5,305.

Carried

OP E.4c

From:
To: [Sharon Sparrow](#)
Subject: [CAUTION!] Helpful Constable
Date: March 3, 2023 11:33:22 AM
Importance: Low

External Sender: Use caution with links/attachments.

March 3rd, 2023

Dear Police Chief Dubord,

I hope this finds you well.

I went to the Community Police station in Ladner as I am having a troubling situation with a neighbour, I needed some advice. I was extremely lucky to speak with Constable Geoff Young.

Constable Young patiently listened to me and decreased my worries, he made helpful suggestions and asked me to contact him again to let him know how my meeting went. Sad to say the meeting did not go well and I met with Constable Young on Wednesday to share the correspondence received from the neighbour.

Once again Constable Young reassured me, made suggestions and photocopied by-laws, etc. Constable Young did all this with compassion and we even had a few laughs!

I have met many fine police officers who have come to _____ to give talks on various subjects.

This is one citizen who has nothing but respect and gratitude for what you all do to keep us safe and protected.

Take care.

Warm regards,

DELTA POLICE BOARD OPEN MEETING ACTION DOCUMENT

Blue	On hold – (action may or may not have been taken)
Gray	Complete (will be removed after one circulation)
Green	In progress

ACTION ITEM	Meeting Date	Assigned to	Status
E.1 Crime Stats Staff to provide Board with a report on intimate partner violence	Dec 14, 2022	Staff	Complete. Report included in February 2023 agenda.
E.4 Correspondence Staff to draft letter to Nelson Police Board Chair offering condolences on the passing of their second officer and forward to the Board for approval.	Feb 16, 2023	Staff	Complete. Correspondence copy included in March agenda package.
G.2 CAPG Updates Staff to purchase and register for the CAPG 2023 Webinar package.	Feb 16, 2023	Staff	Registration completed. Board members will receive links to access webinars direct to their emails.
G.3a BCAPB Lara to advise of budget requirement per registrant for Board and check if zoom participation/attendance is available for Board members. Information to be distributed via email for Board decision on whether to send one or two members.	Feb 16, 2023	PB Member Lara Victoria	Complete. Zoom option not available, Board voted to send two delegates. Copy of motion included in March agenda package.
G.3ac BCAPB Lara will provide further information regarding the award nominations to the Board.	Feb 16, 2023	Lara Victoria	In-progress

**DELTA POLICE DEPARTMENT
BOARD MEMORANDUM**



DATE 2023-03-10	
SUBMITTED BY Neil Dubord, OOM, AdeC Chief Constable	
SUBJECT Chief Constable Monthly Activity Highlights Period: February 2023	
ACTION For information	MEETING Open

(Handwritten signature/initials)

Date	Activity
February 4, 2023	Attended 5 th Annual Interfaith Dinner
February 7, 2023	Presented to BC Conservation office
February 8, 2023	Attended CFSEU Meeting
February 9, 2023	Attended City of Delta EOC Open House
February 14, 2023	Attended BC Municipal Association of Chiefs of Police Meeting
February 14, 2023	Delta Police Foundation Meeting
February 15, 2023	Presented at CBSA District Management Team event – all day
February 16, 2023	Police Board meeting
February 19, 2023	Aide de Camp Event for Lieutenant Governor of BC
February 22, 2023	Battle of the Badges
February 22, 2023	Attended Reserve Constable Class
February 23-24 , 2023	Attended Vancouver International Privacy and Security Summit

DELTA POLICE DEPARTMENT BOARD REPORT



DATE 2023-03-03	
SUBMITTED BY Neil Dubord, OOM, AdeC Chief Constable	
SUBJECT Health IM Annual Report - 2022	
ACTION <input checked="" type="checkbox"/> For information <input type="checkbox"/> For approval	MEETING <input checked="" type="checkbox"/> Open <input type="checkbox"/> Private <input type="checkbox"/> Committee
RECOMMENDATION <input checked="" type="checkbox"/> For information	

PURPOSE

To provide the Board with an annual report on the usage of Health IM by the Delta Police Department.

DISCUSSION

On October 1, 2019, the Delta Police Department (DPD) became the first police department in BC to use HealthIM, a software application (app). HealthIM supports the frontline work of police officers in dealing with calls associated to mental health concerns and is being used in partnership with the Fraser Health Authority. HealthIM translates an officer’s description of observations into clinical language for hospital staff and sends this information to the hospital to prepare for intake, with staff being informed of circumstances prior to an individual’s arrival at the hospital.

Since implementation, HealthIM usage has provided a diversity of benefits, including:

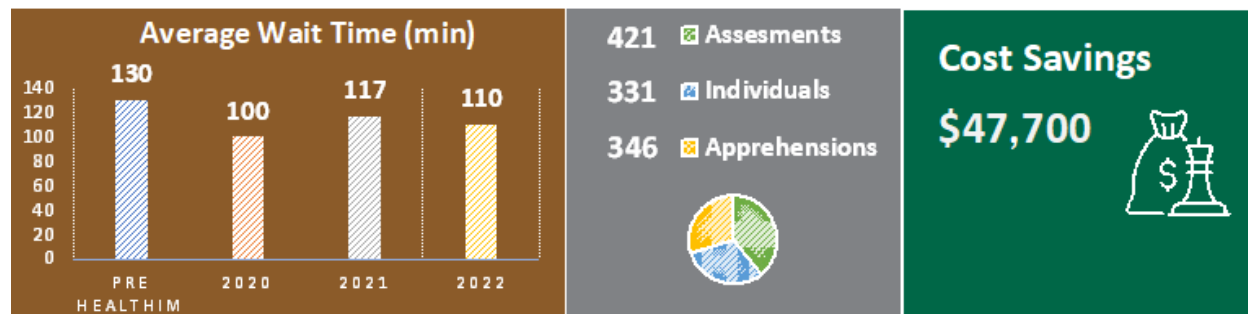
- Improved service to the community through more officers being available on the road
- Improving information sharing and communication with Delta Mental Health, by having the apprehending officer send reports directly, removing time delays and reducing the amount of time and redundancy for the DPD Mental Health Unit to make referrals
- Increased partnerships and communication with health care partners
- Reduced paperwork for the officers (the app replaced a mandatory mental health template that was long, cumbersome and not always relevant)
- Application of more consistent apprehension criteria and reducing officer subjectivity
- Improved nursing safety
- Standardized reporting

OP G1.b

In 2022, the app was utilized to conduct 396 assessments involving 328 individuals. The variance between the number of assessments and individuals is due to repeated contact with some individuals. The 396 assessments resulted in 346 apprehensions under the Mental Health Act, requiring a DPD officer (or Community Safety Officer) to accompany the individual to the hospital. The admission rate for individuals who were apprehended and transported to the hospital was approximately 68%. Unfortunately, the admission rate prior to HealthIM admissions was not tracked and therefore, is not available.

Prior to the implementation of HealthIM, the average wait time for DPD officers at the hospital was 130 minutes (2 hours, 10 minutes). In 2022, the average wait time was 110 minutes (1 hour, 50 minutes), down by seven (7) minutes from 2021. Lengthy hospital wait times remained an issue throughout 2022 due to overall issues with the public health system. Following COVID 19, hospitals have been impacted in several ways, including staffing shortages, increased patient needs/demands, and increased mental health-related calls.

The average wait time for 2022 remained 20 minutes lower when compared to the average wait time before HealthIM implementation (130 minutes), resulting in a time savings of 106 hours. Additionally, the usage of HealthIM in 2022 translated to a monetary saving of \$47,700 when considering the \$450/hr approximate average cost of a police officer in a vehicle. The DPD has utilized these saved staffing hours (and associated monetary value) to provide improved service to the remainder of Delta by being available for other calls for service more often rather than being tied up in hospital waiting rooms.



Over the past years, the DPD has received and processed the requests to speak to other police organizations interested in implementing HealthIM. In late 2022, following ongoing advocacy by the BC Association of Police Chiefs (BCACP), the Province of BC announced provincial funding for the app as part of the Safer Communities Action Plan. In response to the announcement, HealthIM’s President noted that they are in the “scoping process,” as it will take time to customize the app for different agencies and train officers and healthcare professionals on usage.

The DPD currently funds the app within the annual operating budget and awaits to see how the provincial funding is distributed across police departments.

IMPLICATIONS

Financial

The use of HealthIM in 2022 resulted in a monetary saving of \$47,700 when considering the \$450/hr approximate average cost of a police officer in a vehicle, as explained above.

Strategic Alignment: Community Safety & Well-Being Plan (CSWP)

This report aligns with the following CSWP priorities and associated goals:

1. Invest in professionalization and innovation for continuous improvement
 - leverage technology to enhance and develop efficiencies for continuous improvement
2. Right response and support for mental health and vulnerable people
 - work collaboratively with new and existing stakeholders to contribute to solutions for social and mental health issues

RELATED POLICY

There is no policy related to this report.

CONCLUSION

HealthIM has been integral in creating efficiencies by reducing the average hospital wait times for the DPD, improving communication with partners, and providing better service to those experiencing mental health-related concerns. DPD officers provide improved service to the remainder of Delta by being available for calls more often due to reduced wait times at the hospitals. HealthIM continues to be utilized daily by all DPD frontline officers.



2022 YEAR-END REPORT

Community Safety & Well-Being Plan



Honour

Integrity

Courage

Trust



Mission: Community Safety and Well-Being through Collaboration, Innovation and Diversity.

Vision: Delta, a Safer and Better Community through Excellence in policing.

2022 Community Safety & Well-Being Plan

Year-End Report Overview

CSWP Overview

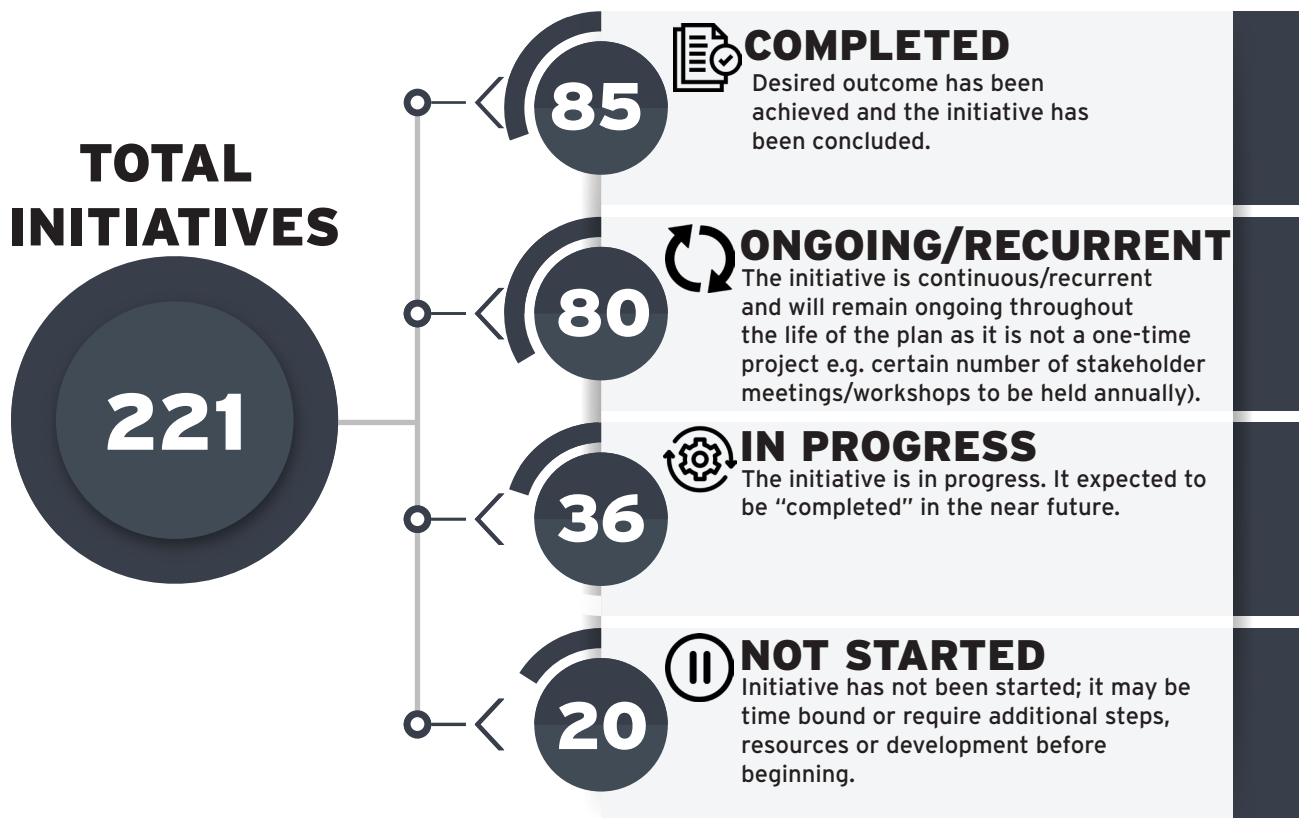
The Community Safety and Well-Being Plan (CSWP) sets the Delta Police Department's (DPD) focus for a transformative future while being responsive to our community's immediate needs and expectations. The CSWP is the foundation for the DPD to build on the great work that has already been done to put the DPD at the forefront of professional and modern policing.

The CSWP embraces collaboration, service, diversity, and innovation and has a renewed emphasis on DPD's mission to ensure community safety and well-being through collaboration, innovation and diversity.

Year-End Report Purpose

The DPD team collaborated to develop numerous initiatives in alignment with the CSWP's priorities and goals. The initiatives, combined with DPD's longstanding commitment to community-first policing and **"No Call too Small"** are necessary to ensure that our community remains one of the safest in BC.

The Year-End Report provides an update on the progress made on the initiatives, by highlighting those which have been completed and those which are ongoing/recurrent. Below is a status overview of the initiatives. This Year-End Report covers the period of January to December 2022 and any statistics provided in the same period.



INVESTING IN OUR COMMUNITY

Priority 1: Safe communities through increased connection



Engage & mobilize citizen participation in community safety



Encourage community engagement & dialogue through social media and visible presence



Enhance partnership opportunities with stakeholders



Focus on collaborative and coordinated intelligence-led efforts throughout all bureaus to guide policing activities for crime prevention and reduction



Promote the policing philosophy of no call too small

Accomplishments



COMPLETED

- Created a satellite District Community Police Office (DCPO) on Tsawwassen First Nation (TFN) lands, which went live on April 1. Volunteers from the North Delta DCPO are currently doing programming at least once a week.
- Implemented the Community Safety Officer (CSO) program; two (2) full-time and three (3) part-time CPOs have been deployed.
- Created a social media page for the Traffic Specialty Dog Unit (“To Sniff and Protect”)
- Identified and assigned a DPD Boundary Bay Airport Liaison.
- Identified and assigned two DPD officers as Casino Liaisons. Casino Liaisons have met with the BC Lottery Corporation (BCLC) and other stakeholders for relationship building and to set operating procedures. The Liaisons have also met with the Casino Collaborative Working Group to establish best practices for necessary first responder response to the Casino.
- Delivered five (5) School Crossing Guard Training Program sessions.
- Transitioned the Public Safety Operations section to E-Platoon.
- Created of a Civil Forfeiture Office hub through E Platoon.
- Held a workshop to explore future ideas for consideration/improvement between the Delta Police Department Management, Delta School District Management, Delta School Trustees and the Delta Police Board.
- Trained the frontline officers for decriminalization in BC.
- Collaborated with partner police departments and lead the Integrated Regional Municipal Training Center (RMTC), implementing standardized use of force policies and practices for participants.
- Completed the standardization of training records for all police departments participating in the RMTC, to ensure consistency and commonality.
- Organized the Summer Solstice Run/Walk/Roll in partnership with the Delta Police Foundation. 200+ community members brought together, with a focus on making connections and strengthening relations with our community.

Priority 1: Safe communities through increased connection

ONGOING/RECURRENT

- Continued to increase the volunteer base at District Community Police Offices (DCPOs) and onboarded numerous new volunteers. Approximately 240 individuals are volunteering at DPD DCPOs.
- Re-established the Student Ambassador Program and enrolled twelve (12) students, surpassing the goal of six (6). These students volunteer with the DCPOs, have an interest in policing and are being interested in attending the Student Police Academy to learn more.
- Enhanced communication and engagement with youth and families through the utilization of School Liaison Officer (SLO) and Youth Liaison Team (YLT) social media channels, with approximate 285 posts. An updated social media strategy for the SLO and YLT will be developed in 2023.
- Developed partnerships with the business community on Tsawwassen First Nation (TFN) lands by creating a Business Watch email group to connect the business community with each other and the DPD. Membership includes the stores from Tsawwassen Mills Mall, Tsawwassen Commons and seven (7) businesses on TFN lands.
- Promoted bike safety/security through 42 Garage 529 deployments (registration/education) at community events. District Community Police Offices (DCPOs) registered 176 bikes from the community with Garage 529.
- Utilized the reader board 46 times to communicate public safety messaging.
- Utilized Block Watch and Business Watch newsletters on twelve (12) instances to connect with residential/business communities.
- Promoted community awareness, knowledge, and ability to deal with emergency preparedness through courses (Are You Prepared, NEPP, Teen NEPP) with stakeholders.
- Expanded the Inadmissible Patron Program (IPP); 18 businesses participated in 2022.
- Held over 50 TMT (Tactical Management Team) meetings on a weekly-basis to establish priorities/actions relating to prolific offenders, high-risk individuals and community concerns.
- Analyzed and managed criminal intelligence through various intelligence-related bulletins for the frontline.
- Increased awareness of current labour disputes and protest activity in BC through participation in weekly police response coordination meetings with policing partners.
- Traffic Specialty Dog Unit (TSDU) assisted in 322 Patrol related calls.
- Provided opioid/drug awareness and information through the End the Stigma campaign.
- Delivered social media campaigns to bring awareness and provide information on intimate partner violence, sex assault and sextortion in multiple languages.
- Established and maintained partnerships with the Boundary Bay Airport through regular meetings and the Global Shield initiative.
- Connected with and developed relationships with the Delta Port relating to security, holding two (2) meetings and attendance at the Annual General Meeting.
- Maintained capabilities with BC Integrated Child Exploitation (ICE) Team and conducted proactive online enforcement of sex offenders. DPD Sexual Offences Section (SOS) is investigating seven (7) related files and attended a training conference hosted by BC ICE. Increased capacity in electronic device extraction for cybercrime-related investigations. One hundred (111) extractions were completed, all requiring varying time commitment.
- Provided confidential informer training sessions to approximately 40% of the membership to ensure best practices are followed.
- Targeted illicit drug producers and dealers operating in the City of Delta through two (2) ongoing projects.
- Delivered one (1) volunteer recruitment campaign highlighting six (6) volunteer profiles and aspirations during Volunteer Appreciation Month.
- Developed and/or updated five (5) partnership MOUs, Secondment Agreements, and Information Sharing Agreements for operational initiatives with the Canada Services Border Agency (CBSA), Integrated Emergency Response Team (IERT), Integrated Police Dog Services (IPDS), and the City of Delta's Traffic Camera Access Program.

INVESTING IN OUR COMMUNITY

Priority 2: Right response and support for mental health and vulnerable people



Work collaboratively with new and existing stakeholders to contribute to solutions for social and mental health issues



Focus on a harm-reduction approach to connect and divert the vulnerable people with community based social and public health supports



Foster youth-police connections and engagement to encourage positive decision-making and relationship building



Support crime education, awareness and response campaigns for vulnerable people and victims of domestic violence, cybercrime and drug/opioid crisis



Focus on seniors' safety and security measures to prevent victimization, contributing to positive quality of life

Accomplishments



COMPLETED

- Explored the development of a Youth Social Committee to build relationships between Tsawwassen First Nation (TFN) Service Team & TFN youth. Consultations with the youth found that one-on-one conversations/engagement are preferred over a committee.
- Assisted the Community Services Section with the planning of the PCA program by transferring all background material/business plan to the necessary individuals.
- Submitted a grant for Police Community Advocate program to the Civil Forfeiture Office.
- Worked collaboratively with the City to implement an in-house youth/family counselling program for high-risk youth; 25 youth received counselling services.
- Assisted the Ministry of Children and Family Development's (MCFD) dedicated youth social worker pilot project by identifying high-risk youth requiring specialized services. The DPD continues collaborating with the MCFD's social worker for high-risk youth as needed.
- Developed a Delta-specific drug strategy in partnership with the City of Delta following an e-scan and established principles from Health Canada. The four pillars for the strategy have been established, and ownership of three of the pillars has been transferred to the necessary section(s).
- Worked collaboratively with City partners to identify two (2) extreme weather shelter locations and plan for vulnerable populations; 1,040 beds were used. Emergency weather shelters and cooling-off centers have been established in collaboration with the City.
- Delivered three (3) anti-gang presentations during school hours to over 3,000 grade 10 Delta students. The sessions were delivered collaboratively by the School Liaison Officers (SLOs), Youth Liaison Team (YLT), Yo Bro | Yo Girl, Pacific Community Resources Society and Combined Forces Special Enforcement Unit (CFSEU).
- Worked collaboratively with partners to plan and host the Youth Leadership Conference for 200 students, delivering messaging on mental health and reconciliation.
- Rolled out a special edition youth commitment coin to issue to youth for their efforts/achievements to promote police-youth connections.

Priority 2: Right response and support for mental health and vulnerable people

ONGOING/RECURRENT

- Created and delivered two (2) social media campaigns on domestic violence and cybercrime to build awareness and educate the public on crimes affecting vulnerable populations.
- Developed and implemented a youth wrestling program with DSD & YBYG to engage high-risk youth, providing pro-social recreational and mentorship opportunities; 36 sessions held with 30-35 youth participating.
- Partnered with Tsawwassen First Nation Health and Social Services to support the community.
 - Delivered twenty-eight (28) presentations/open forums to seniors' groups on topics (cybercrime and abuse) affecting the senior population.
- Mental Health Unit continues to work with DPD Zone Owners to create connections and develop relationships between the Zone Owners and high-risk clients facing mental health issues in the Zone Owners' respective geographical areas of responsibility.
- Patrol members attended 16 children and youth-related community events, including Police Day, May Days, North Delta Family Days, Cheers for Children Event, BC Special Olympics Soccer and the Summer Solstice Run-Walk-Roll.
- Patrol members completed 3 presentations to Ladner business Association and two presentations to Seniors Association.
- Provided information/awareness briefings on intimate partner violence to the frontline membership through Patrol briefings for all shifts.

INVESTING IN OUR COMMUNITY

Priority 3: Improved road safety and mobility for all users



Promote and enforce commercial vehicle safety



Partner with the community to encourage road safety awareness of all road users



Focus on education and enforcement efforts to target distracted, dangerous and impaired driving



Collaborate with the City of Delta to promote road safety for all users

Accomplishments



COMPLETED

- Ran Standard Field Sobriety Test (SFST) training for the frontline membership, training 45% of the frontline uniformed membership in SFST.
- Worked with partners (ICBC Road Safety team, School Admin & DCPO) to promote traffic safety in school zones. Conducted two (2) Back to School Back enforcement and education campaigns along with traffic blitzes as required throughout the year.
- Analyzed and identified high collision locations for continued/ongoing enforcement and education efforts.



ONGOING/RECURRENT

- Conducted 902 commercial vehicle inspections of all levels and five (5) Joint Force Operations focusing on commercial vehicle safety.
- District Community Police Offices (DCPOs) partnered with ICBC Road Safety Section and delivered seventeen (17) road safety-focused events, focusing on pedestrian safety, distracted, impaired and dangerous driving.
- Collaboratively worked with ICBC and Tsawwassen First Nation Bylaws to deliver over 12-speed watch and cell watch events on Tsawwassen First Nation.
- Hosted two (2) "Tell Us Where to Go" campaigns through DPD social media channels, inviting public feedback on traffic/road safety enforcement locations of concern.
- Delivered eight (8) external educational campaigns on road safety issues with partners (province, ICBC, DCPO, volunteers) and enforcement.
- Traffic Section completed 10 team campaigns focusing on road safety related enforcement, education, and team-building purposes. Conducted two (2) drug-impaired focused special projects within the Drug Recognition Expert (DRE) cadre for skill-building, training, and enforcement purposes.
- Participated in 10 Technical Traffic Committee (TTC) meetings to bring police concerns and receive City concerns. DPD maintains ongoing involvement and provides active feedback to the City on engineering related matters for traffic safety.
- Dedicated over 400 hours to roadblocks to target impaired driving in addition to ongoing proactive enforcement for the same. Over 433 impaired drivers were taken off Delta's roads; some drivers received Immediate Roadside Prohibitions (IRPs) and others were criminally charged.
- Traffic Section and Patrol worked collaboratively on three (3) major road/traffic safety projects, including National Road Safety Week and Counterattacks.
- Began collaborative work with the City of Delta to implement the first phase of "Vision Zero" project/strategy; the goal is to implement the overall strategy over a three-year period.

INVESTING IN OUR TEAM

Priority 4: Invest in capabilities to connect with our diverse community



Attract talented and diverse applicants through focused recruiting efforts



Utilize training, resources and coaching to foster equity, diversity and inclusion awareness



Provide developmental opportunities to support diversity

Milestones/Accomplishments



COMPLETED

- Reviewed social media and recruitment material for broad representation of diversity including gender and ethnicity. New material has been designed and social media posts are now given consideration for diversity.
- Ensured recruiting based social media material and website content is delivered in diverse languages that are representative of the community; updated content includes Punjabi, Spanish and Tagalog speaking members promoting recruitment. Standard recruiting, information session and exam posts have been translated into Punjabi, Cantonese, Spanish and Tagalog.
- Completed a report for targeted recruiting of underrepresented groups (females), comparing to community representation.
- Identified and implemented a working group for the Equity, Diversity and Inclusion Unit (EDI) to address EDI Audit recommendations.
- The Working Group has 13 members (8 sworn, 5 civilian) from cross-sectional areas.
- Identified and addressed Equity, Diversity and Inclusion (EDI) Audit recommendations related to training, with anti-racism and mental health training being developed and delivered (on an ongoing basis).
- Developed an evaluation matrix for EDI programming.
- Conducted a comprehensive review of processes and policies for potential biases to ensure equity in relation to human resource practices.
- Explored conferences, organizations and training courses that support diversity.
 - Seven (7) diverse candidates attended the International Association of Women in Policing (IAWP) Conference
 - Seven (7) female members attended the 1st Annual BC Women in Law Enforcement (BCWLE) Conference in Vancouver
 - Hosted 52 international female delegates for the International Association of Chiefs of Police (IACP) Women's' Leadership Institute for a 5 day leadership course
- Twenty-four (24) local Delta youth participated in the Student Police Academy; this provided the youth with an opportunity to be exposed to law enforcement career options and foster police-youth connections.
- Obtained the Tsawwassen First Nation's (TFN) input/expectations on position posting and candidate selection for the TFN Service Team officer role.
- Developed a training day for DPD Tsawwassen First Nations Service Team (TFNST). TFN Health and Social Services and Language and Culture Department collaborated with DPD to build increment training for DPD. Training will take place on TFN lands in March/April 2023.
- E Platoon participated in recruiting presentation with the Recruiting Section highlighting the various specialized positions available within DPD.



ONGOING/RECURRENT

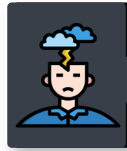
- Delivered three (3) social media/marketing posts relating to recruiting: Lego Video, Meet the Recruiters and Resume Review.
- The Equity, Diversity and Inclusion (EDI) Working Group met 10 times, and moved forward with eight (8) EDI Audit recommendations, with some complete and others in progress.

INVESTING IN OUR TEAM

Priority 5: Invest in the growth and wellbeing of the team



Cultivate a whole-person wellness approach



Promote and evolve trauma-informed practices



Maintain staffing levels to ensure sufficient coverage



Provide career progression guidance and professional development opportunities to maximize the potential of employees

Accomplishments



COMPLETED

- Developed and implemented the Adverse Childhood Experiences (ACES) checklist for the frontline membership to assess and manage at-risk youth.
- Engaged with all Investigative Services staff on mental health awareness through one-on-one interviews.
- Created a dashboard to report on Community Safety and Well-Being Plan (CSWP) Key Performance Indicators (KPIs).
- Hired, on-boarded and trained a Junior Business Analyst.
- Developed and delivered NCO (supervisory level) leadership-based training through a two-week NCO school program to 44 members.
- Developed, implemented and launched a formalized mentoring program. Mentor and mentee alignment has been completed.
- Updated and delivered annual training for Field Training Officers (FTOs).
- Trauma Informed Interviewing practices training delivered to the membership in accordance with EDI Audit recommendations.
- Four (4) wellness initiatives completed for Patrol Services Section:
 - Patrol Packs issued to entire Patrol Services Section, encouraging healthy eating choices
 - Critical Incident and Stress Management (CISM) course delivered to bolster operational representation and foster member wellness; CISM team expanded to include diverse representation.
 - Open Gym initiative implemented to foster physical activity, camaraderie, and connectivity for the team outside work hours, with a focus on volleyball and stick and puck hockey.
 - Boot dryers purchased and deployed for Patrol members to utilize during inclement weather.
- Implemented a Wellness Strategy related to mind, body and soul based on staff survey/feedback; 118 staff completed the survey. A four-pillar approach was developed to guide the strategy: equity, inclusion, fairness and sustainability. A Wellness Committee was developed with diverse representation from throughout DPD, to plan/deliver initiatives in support of the strategy.

INVESTING IN OUR TEAM

Priority 5: Invest in the growth and wellbeing of the team

ONGOING/RECURRENT

- Delivered ten (10) training sessions for District Community Police Office (DCPO) volunteers.
- Hosted five (5) information sessions to showcase opportunities at the DPD to District Community Police Office (DCPO) volunteers.
- Conducted a training campaign focusing on various topics within the Traffic Services Section for professional development and to provide best-practice and investigation techniques. Topics included: electronic violation tickets, automated-license plate reader, commercial vehicle safety enforcement, collision investigations, first responder protocol for serious and fatal collisions investigations, traffic court testimony support and BWCs.
- Placed eight (8) Patrol members on short-term secondments to specialty sections within DPD. Investigative Services Section members participated in over 70 training seminars/opportunities relating to search warrants, major crime management, child interviewing, cybercrime, disclosure, surveillance, and other topics.
- One (1) session of Investigative Fundamental Program (IFP) delivered to over 25 Patrol members; IFP is a multi-level investigative skills training program for junior Patrol members.
- Wellness Committee met eight (8) times and developed 16 wellness initiatives (four specific to Patrol Services Section) including Great Outdoors, 12 Days of Wellness, DPD Athletics, Patrol Packs, EDI Newsletters, DPD Open Gym and Headspace mobile application.
- Delivered 12 Equity, Diversity and Inclusion (EDI)/Wellness newsletters to the team. DPD has collaborated with partner agencies and led the preparation of four similar newsletters through the BC Association of Chiefs of Police.
- Conducted monthly reviews to manage adequate staffing coverage and rebalancing as required with the Senior Leadership Team.

INVESTING IN OUR TEAM

Priority 6: Invest in professionalization and innovation for continuous improvement



Leverage technology to enhance and develop efficiencies for continuous improvement



Utilize technological and equipment advancements for officer safety



Explore collaborative and integrative opportunities to work with partner agencies



Exercise responsible environmental stewardship

Accomplishments



COMPLETED

- Permanently implemented the body worn camera (BWC) program for the Traffic Section and began preparing for a pilot in the Patrol Services Section.
- Conducted a BWC community consultation which found that 93% of the community not only supports but expects the expansion of the DPD BWC program.
- Implemented Telestaff in Patrol Services Section and trained all staff.
- Established a ledger-based Disclosure Working Group to initiate new electronic disclosure for efficiency in Investigative Services Section.
- Developed and implemented an electronic Cybercrime Investigative Checklist for frontline membership.
- Completed audit of school and site schematics to ensure DPD has current information.
- Submitted an Equipment & Training Grant application to Civil Forfeiture Office to support the DPD's Traffic Section BWC pilot project, and received a grant of approximately \$9,000.
- Conducted smartphone refresh to support two-factor authentication (2FA) rollout.
- Implemented 2FA at DPD to increase IT security.
- Enhanced Directed Activity Response System (DARS) feature set to better align with evolving operational needs, releasing DARS 5.0.
- Replaced the entire fleet of outdated/large printers with 13 new Canon multi-function printers.
- Configured printer properties for a new fleet of printers to reduce environmental waste.
- Created agency-specific V-author scenarios to efficiently train officers in de-escalations and critical decision making using the simulator at the Regional Municipal Training Center (RMTCC).
- Explored and implemented less lethal options to improve public, subject, and officer safety during high-risk events.
- Developed a martial arts (Brazilian Jiu Jitsu) training program to teach leverage-based control tactics proven to reduce subject injuries and increase officer safety with standardized lesson plans.
- Implemented the provincial Digital Evidence Management System (DEMS).
- Generated automatic reminders for staff to turn off monitors and computers daily.
- Four (4) hybrid vehicles added to DPD fleet.
- Identified emissions/reduction in idling goals.

INVESTING IN OUR TEAM

Priority 6: Invest in professionalization and innovation for continuous improvement



COMPLETED

- Idling analysis completed over a four-month period and average monthly CO2 emissions for front line Patrol units determined to be 19,000 lbs.
- Implemented a strategy to eliminate plastic use for dry cleaning by using reusable bags donated by the Delta Police Foundation.
- Implemented a strategy to promote the reuse of dry-cleaning hangers to promote zero waste initiatives.
- Implemented a switch from plastic to paper bags for member kits to promote zero waste initiatives.
- Launched an events booking web application and utilized it to schedule an Indigenous brushing-off ceremony.



ONGOING/RECURRENT

- Hosted and/or participated in five (5) Commercial Vehicle Joint Force Operations (JFOs).
- Deployed the drone two (2) times in a traffic-related capacity (collision, enforcement, education).
- Deployed the drone on 33 occasions for assistance to Patrol files.
- Deployed the LEICA scanner three (3) times in a traffic-related capacity for scene investigations.
- Deployed bikes on several occasions for patrols by the Traffic Section.
- The Cybercrime Unit attended all Patrol shift briefings and utilized cyber bulletins to educate the membership on cybercrime trends.
- Maintained and expanded policing partnerships relating to cybercrime with partners such as the RCMP, VPD, FBI, Secret Service and Europol for investigative strategies through ongoing meetings and communication. A representative(s) from the DPD attended Europol for an international cybercrime investigation.
- Coordinated quarterly meetings with City Staff to deliver two (2) joint social media campaigns (End the Stigma and Domestic Violence) for vulnerable populations.
- Continued progress towards paperless operations in the Freedom of Information section while still providing an option for the public to be provided with paper records if requested.
- Leveraged simulator technology to train officers in de-escalation and critical decision-making efficiently; all sworn members participated in CEW training on the simulator.
- 34 sessions of Brazilian Jiu Jitsu Club delivered to teach leverage-based control tactics proven to reduce subject injuries and increase officer safety.
- Continued electronic recycling program for aging IT equipment by recycling large batches of computers, monitors and hard drives following a secure wipe of data/information.
- Continued to recycle old clothing/boots by monitoring disposal locations and ensuring items are recycled.



BCAPB Notice of Annual General Meeting

Friday, May 26, 2023
Best Western Hotel
153 Baker Street, Nelson, BC V1L 4H1
1:15 p.m.

In accordance with the BC Association of Police Boards constitution and by-laws, notice is hereby given of the **ANNUAL GENERAL MEETING** to be held in conjunction with the 2023 conference. The Annual General Meeting will be held on Friday, May 26, 2023, at 1:15 p.m. at the Best Western Hotel, Nelson, BC.

Attached is a call for resolutions along with information regarding submissions of resolutions for your consideration. Timelines are tight on the preparation of resolutions so we encourage Boards to circulate this item to all their Board members so that it can be on their next agenda.

Thank you and if you have any questions please contact me at 250-686-7592 or Veronica Bandet, Administrative Assistant at 250-216-1205.

Sincerely,

Charla Huber, MA, CIHCM
President, BCAPB

Attachments



CALL FOR RESOLUTIONS

BRITISH COLUMBIA ASSOCIATION OF POLICE BOARDS ANNUAL CONFERENCE AND MEETING

An important part of each Annual Meeting of the BCAPB is the consideration of Resolutions forwarded by member boards.

To ensure adequate time for review, the BCAPB Board of Directors has set a deadline of April 21, 2023 for all Resolutions to be forwarded to the BCAPB.

Following review by the Resolutions Committee, resolutions will be distributed to members in advance of the General Meeting.

Voting on the Resolutions will take place at the Best Western Hotel, Nelson, BC, on May 26, 2023 as part of the BCAPB Annual General Meeting.

Please refer to the BCAPB Resolutions Guidelines for assistance in drafting proposed resolutions.

This is your chance to ensure your voice is heard!

Please forward your resolution(s) to Veronica Bandet at bcapbs@gmail.com

Resolutions

What is a Resolution?

A resolution is a formal way of stating an intended or desired action/direction/position by a group.

Guidelines for Resolution Writing

1. Choose a topic that is important, relevant and deserving of an official BCAPB position.
2. Identify your Board as the author of a resolution.
3. WHEREAS clauses are factual clauses to support your resolution; they should be concise and to the point. Resolutions that have a page or more of WHEREAS clauses only serve to make the reader less amenable to your idea if he or she has to sort through multiple WHEREAS clauses in order to determine your point. The entire resolution should be no longer than one page.
4. RESOLVED clauses state your proposed policy change or position. Internal resolutions should be directed to the BCAPB (resolved that the BCAPB); external resolutions should be directed to the appropriate level of government or Minister/Ministry. Internal and external intents may not exist within the same RESOLVED clause, rather, separate resolved clauses are necessary if you want the BCAPB to take an action separate from the government. RESOLVED clauses should be only one sentence in length and must be able to stand alone as they are the only part of the resolution that will be debated or considered.

Other helpful tips: If possible have financial implications information in your resolution. Factual information to support your resolution should be available or included as an attachment to your resolution.

Format for a Resolution

- The TITLE identifies the topic/problem or issue or its proposed solution.
- The AUTHOR names the Police Board putting forward the resolution.
- The PREAMBLE is used for factual information that is necessary to support the RESOLVED section. Each PREAMBLE clause should be written as a separate paragraph, beginning with the word Whereas. The first word should begin with a capital letter. The PREAMBLE, regardless of its length and number of paragraphs, should never contain a period. Each paragraph should close with a semi-colon. The next to the last paragraph should close with a semi-colon, after which a connecting phrase such as Therefore or Therefore Be It or Now Therefore, Be It is added.
- The RESOLVED section indicates what action is proposed. There may be more than one Resolved clauses, each stated separately. The word RESOLVED is printed in capital letters, followed by a comma and the word THAT. Each resolved clause must be a separate paragraph and may be ended with a period or a semi-colon and in the case of the next to the last clause, be followed by the word AND,.
- If factual information is available it should be included as an attachment.
- Estimated cost of implementation if available should also be included.

Resolution Strategies

Here are some hints to help you get your resolution passed:

OP G.3a

1. Be concise. The delegates will get copies of all resolutions and this means a lot of reading. If your resolution is too wordy, it will not get the attention it deserves. Try and limit your resolution to five "whereas" clauses: choose the strongest five facts and use the others in discussion and debate. Resolutions should not be longer than one page.
2. Be realistic. The resolved statements should include specific actions that are realistic and implementable. Resource availability (both human and financial) will affect the implementability of resolutions.
3. Be positive. A positive approach always works better than a negative one. Write positive statements, and address the issue positively when you are speaking to it.
4. Be knowledgeable. Know the facts about all parts of your resolution. Be aware of other resolutions that have been passed on your issue and be sure to state in your resolution why reaffirmation of the same stand is timely.
5. Gather support and assistance. Try to involve other members in supporting your resolution. Share your facts and ask others to speak pro to your resolution. This will not only help you get your resolution passed, it will also encourage other members to get involved.
6. Use your time on the floor wisely, time is limited. As the author, you will have an opportunity to speak to the resolution first. Remember that the delegates have a copy, so don't read it to them. Instead, take this opportunity to state some of the facts that might not be included in the "whereas" clauses.
7. Be available. Make sure you are available to the Delegates to answer questions. Be on time for all meetings.

Have your documentation handy. Make sure you have at least two copies of your documentation with you – questions may be asked that need further clarification.